

## ABOUT CHILDREN WELFARE CENTRE TRUST

### **A Legacy of Learning: Children Welfare Centre Trust's Commitment to Education**

Quality education equips students with the knowledge, skills, and confidence to realize their full potential. Children who receive top-tier education blossom into exemplary human beings and reinforce the principles of global citizenship. A group of visionary individuals founded the Children Welfare Centre Trust with this noble mission in mind. This institution offers cutting-edge educational programs across the city's diverse and expanding expanse. Registered under the Public Trust Act, 1950, it focuses on the holistic development of each student, ensuring that educational objectives permeate all levels of society.

Celebrating its illustrious 44th year, the Children Welfare Centre continues its unwavering dedication to education, making remarkable strides in this field. The achievements of its students and alumni stand as a testament to the founders' and teachers' relentless commitment to lifelong learning and a positive outlook. The strong bonds with parents and the community have been pivotal to the institution's enduring progress over the years.

Nestled in the vibrant suburb of Andheri, the Children Welfare Centre is seamlessly connected to the rest of the city. The institution offers a safe and serene environment that is ideal for nurturing young minds. It includes a fully operational Pre-Primary school that imparts a progressive educational model, providing a clear academic path from primary and secondary school to junior and degree college. The Centre offers graduate programs in Commerce, Management, Mass Media, Accounting, and Finance. Recognizing the crucial importance of quality teacher training, the Trust established the Teacher's Training Centre under the B.Ed. program in Andheri West in 2009, alongside the College of Law in Malad West in the same year. Furthermore, the college introduced LL.M. and two Postgraduate Diploma Courses in 2022.

The institution prides itself on its state-of-the-art infrastructure, which caters to contemporary teaching and learning needs. It boasts an in-house science laboratory, computer labs, an audio-visual room, a well-stocked library, and recreational facilities. The management's unwavering commitment to providing top-notch facilities is evident in the meticulously maintained restrooms and canteen. Over 250 trained and proficient teachers contribute significantly to students' academic and personal growth through dedicated mentoring and coaching, instilling core values of honesty, respect, and diligence.

Children Welfare Centre has a stellar track record of achieving its objectives and creating brighter opportunities for its students. It has garnered accolades for its excellence, receiving the Best School Award in K-West Ward from the Education Department of the Municipal Corporation of Greater Mumbai. The Honorary Principal, Mr. Ajay Kaul, was honored with the State Award for the Best Teacher in 2002-2003.

The institution serves as an ideal platform for its 4,000+ registered students to soar. With enhanced resources and experience, it has secured permission to launch an M.Com course at Clara's College of Commerce in Versova, Andheri West. The Management is thrilled to announce that the Government of Maharashtra has granted permission to start a Junior College in Arts and Commerce streams in Malad West, and a new school affiliated with the CBSE Board has commenced at the same location. Additionally, the Trust proudly announces the commencement of CBSE School at off Yari Road, Versova.

## **SCHOOL ORGANIZATION**

Co-curricular and extra-curricular activities play a vital part in the education of our students. A particular aspect of these activities is that the children learn under the supervision of moderators to do things for themselves and thus to view the practical side of abstract but important ideas of duty, co-operation and responsibility.

## ADMISSIONS

1. Parents are given to understand that they cannot dictate to the Management, and that the Management has the right to admit or retain pupils in their School.
2. Applications for admission are accepted during the month of December. The form can be obtained from the School Office. No admission will be considered after the closing date.
3. Students applying for admission are as a rule required to appear for a competitive entrance test. They will be tested in the standard below the one to which they seek admission.
4. A new student joining from any recognised school cannot be admitted, unless and until his/her Leaving Certificate is produced, countersigned by the competent authority of the state in which the school is situated, if the state be other than Maharashtra State.
5. A new student joining from an unrecognised school has to produce an affidavit by the parent or guardian before a Magistrate. The Affidavit should clearly state (i) the reason why the pupil did not join any recognised school. (ii) the name of the unrecognized School. (iii) the examination passed, if any. Also the Leaving Certificate from the unrecognised school, as well as the Official Birth Certificate should be produced.
6. A parent or guardian of a child, joining from his/her home must produce his/her Original Municipal Birth Certificate in support of the date of birth entered in the Admission Form.
7. The Entrance Fee together with the first month's fee and the term fee if applicable must be paid in advance.
8. Parents and guardians are warned that admission will be strictly on the merit of the student. Any effort at presenting a donation to the school or seeking admission through any recommendation will debar a student from getting admission.

## WITHDRAWAL

1. Notice of withdrawal in writing should be given before the first of the month, else the fee for the following month, will be charged. Such notice should be given by the person responsible for the student and not by the student himself.
2. Those who leave school in April must pay the fees for April and May.
3. No Leaving Certificate is issued until all dues to the school are paid. An application form for the same is obtainable from the school office.

## **RULES OF DISCIPLINE**

1. All students are expected to speak in English within the school premises and school compound.
2. On school days and functions, the students must wear the School uniform. Students without complete uniform will not be permitted in the Classroom and may be sent home in which case the school disclaims all responsibility.
3. Students should realize that they are responsible to the school authorities not only for their conduct in the school but also for their general behavior outside. Any reported or observed objectionable conduct out of the school on the part of the students is liable for disciplinary action. Irregular attendance, habitual idleness, disobedience, objectionable moral influence, a week's inexcusable absence, discourtesy, and disrespect to teachers are sufficient cause for dismissal.
4. Students who do not travel by the school bus should not loiter on the way to and from school. They are warned not to buy anything, especially eatables from street vendors.
5. Students should remain in their complete uniform till the time they reach home after school. No child should be seen loitering about on the streets in their school uniform, after school hours, strict action will be taken against the student.
6. The school is adjudged by the conduct of students on their way to and from School. Pupils should greet the Principal and teachers of the school when they meet outside.
7. Every child is urged to contribute to the high standards set by the School by way of her/his manners and etiquette. The words and phrases used by students should reflect respect for all and should be above reproach.
8. Personal cleanliness in one's whole person, is expected from all. The uniform must be clean and neatly pressed, shoes well polished, finger-nails pared and hair trimmed. Students should not come to school with unkempt hair or dirty shoes.
9. No child is allowed to remain in the class-room during P.T. or Recess.



10. Books, newspapers and periodicals should not be brought into the school premises without the Principal's sanction. Students found with immoral books or pictures in their possession or lending them to others are liable to be expelled from school.
11. The school does not accept responsibility for the loss of student's books, pens, money or other valuable articles .
12. Any damage or disfigurement of the school premises must be made good by the parents of the child responsible for it. The decision of the Principal regarding the amount to be paid is final.
13. All should take an honest pride in keeping the School clean. Be very careful during the recesses not to litter the compound and roadside with papers, leaves, seeds etc.
14. No fines of any kind or collection for any purpose whatsoever may be made without the Principal's previous sanction.
15. Presents to members of the staff or felicitations in their honour requires previous sanction from the Principal.
16. Students leaving the premises of the School during classes will have to take written permission from the Principal. Repeated defaulters are liable to be dismissed.
17. Parents should not accept the child's excuse for coming home late, as the reason will be given in the calendar, .if the child is detained in the school.
18. Students should come to school in time. Late comers without a written reason from the parents will be sent home in which case the school disclaims all responsibility.
19. In the interest of your child please avoid criticising the teachers or the school in their presence. If you so criticise, they will lose faith and respect for the teachers and will fail to learn from them. Should you have any legitimate grievances, see the Principal as soon as possible.

20. No child will be permitted to bring razor blades, knives or other sharp objects to school.
21. Carrying mobile phones to school is not allowed.
22. Wearing any jewellery to school is strictly prohibited.
23. Parents and Guardians are especially required to notify the school of any change in their address.
24. Students are instructed not to apply nail polish, mehendi or any sort of make-up.
25. Boys are hereby strictly informed, that no baggie fashionable pants or ankle shoes will be allowed in the school. Belts of black colour only are permissible.
26. No students should arrange picnics, parties, get-together and involve students of the school as this needs the prior sanction of the Principal. If any child is found disobeying the orders, he/she will be given a dismissal certificate.
27. As per S.S.Code clause no 56.5 any pupil who is persistently in subordinate or is repeatedly or wilfully mischievous or is guilty of malpractices in connection with examinations or has committed an act of serious indiscipline and / or misbehaviour or who, in the opinion of the Head of the School, has an unwholesome influence on his fellow- pupils may be expelled permanently or removed from the School for a specified period by the Head of the School.
28. No student /parent shall communicate any information or write about matters dealing with the school administration directly to the press/media without discussing the same with the Principal or Management. Failing to adhere to this rule will invoke disciplinary action.

Signature of Parent /Guardian

## LEAVE OF ABSENCE

1. Students should attend school regularly.
2. No leave of absence is granted except for serious reasons and only on previous written application from parents and guardians mentioned in the Leave Record page of calendar.
3. As a rule not more than two days leave of absence is granted for attendance at a brother's or sister's wedding and a day for that of more distant relation.
4. Repeated absence for feasts, wedding etc. renders the student liable to dismissal.
5. Any extension of vacation on duly certified grounds should be previously sanctioned by the Principal.
6. On return to school an absentee must produce his/her parents written explanation for the absence on the Absence Record of the Calendar. Failure to produce such explanation may result in the child being sent home in which circumstances the school disclaims all responsibility.
7. Students who remain absent for over a week without due notice will be struck off the rolls. As a rule they will not be re-admitted, but if admitted, they will have to pay the admission fee again.
8. Sectional religious holidays are allowed, but not more than one day in the same month and then only on their parents written application submitted prior to availing leave.
9. Students who have been recently suffering from or exposed to any infectious disease will not be allowed to attend school unless they bring a doctor's certificate stating that the period of quarantine is over.
10. No half day leave will be granted to students.
11. Students are expected to return after the holiday or vacation on the re-opening day.
12. Students not returning punctually to school after the vacations are liable to have their names struck off from the rolls.
13. Attendance above seventy five percent is compulsory of the total working days in each term of the academic year, failing which the student will not be eligible to appear for the final examination.
14. All students from Std. I to X should attend school on Non Instructional days of National Day celebrations, such as Independence Day, Republic Day, Maharashtra Day.
15. Attendance on the Sports Day / Annual Day is compulsory for all the students.

## FEE RULES

1. All fees are to be paid monthly or preferably quarterly and in any case by the 10<sup>th</sup> of the month. Failure to do so will be liable to be fined.
2. A fine of rupee 5/- per day will be charged if the fees are paid after the 10<sup>th</sup> of the month for that particular month with cumulative effect. Every month is counted as having 30 days each.
3. In case of payment of fees through cheque, please confirm with the office regarding the name in which the cheque is to be issued. Please mention the name of the student, Std., Div on the backside of the cheque.
4. Separate cheques should be given for every student.
5. Term fee for the 1<sup>st</sup> Term should be paid in the month of June, along with June fees, and for the 2<sup>nd</sup> term in the month of October.
6. Fees for the months of October and November should be paid in the month of October, and the fees for the months of April and May should- be paid in the month of March.
7. Student of Std X who opts for bus service shall pay fee for the entire academic year. No cancellation will be permitted.
8. If a cheque is dishonoured, the school will not accept a cheque again. Fine charged by the bank will be borne by the parent for cheques that are dishonoured for any reason.
9. Small boys/ girls should not be entrusted with the payment of fees.
10. The delay of payment beyond two months renders a students name to be struck off the roll.
11. Fees should be paid for all twelve months of the year, including vacation.
12. Students shall not be allowed to sit for the Tests, Terminal or Final Examination unless all the dues are paid till date.
13. Fees for the month of May is to be paid in advance in April even by the students who leave school in April. The school will issue the L.C. only after payment of fees by the student.
14. Note : Due to increment in the Salaries of Teaching and non-teaching staff each year, there will be a nominal increase of Rs. 50/- in the tuition fees every year.
15. Parents or guardians unable to pay the fees by the specified date, shall on the same date write to the Principal stating when they will settle the accounts. Payment of fees should not be delayed beyond the end of the month.
16. Fees, once paid will not be refunded.
17. No information regarding the payment of fees will be provided over the telephone.

## RECOMMENDATION TO PARENTS

1. Parents are expected to co-operate with the School Authorities by enforcing regularity and discipline, by seeing that their children prepare their lessons, and by taking an active and helpful interest in the activities of the school. In particular it is understood that they have entrusted the Principal with authority to correct and reprimand the students at his reasonable discretion.
2. Parents are informed that occasional reports from Teachers are made in the school calendar. They are requested to acknowledge and sign it.
3. Parents are particularly expected to sign progress reports, monthly reports and any other similar documents when so requested. Failure to do so may put their children to great inconvenience. They should also note the Attendance Record regularly and get it confirmed with the class teachers during the monthly meeting.
4. If a student is likely to be absent due to illness for a long period, the Principal must be informed within a week of start of absence.
5. Should there be any infectious disease at home, parents should report the same to the Principal at once and should not send the child to school till the quarantine period is over.
6. Parents should note that no member of the staff should be engaged for private tuition without the Principal's previous approval, and in any case not after 15<sup>th</sup> January. Even in such cases tuitions should not be given by the class teacher or subject teachers.
7. Parents or guardians will not be allowed to meet the child or interact with the teachers during the class hours without the permission of the Principal.
8. Parents should ensure that their children are provided with necessary books and stationery. Neither borrowing nor lending is allowed in school.
9. Parents are requested to ensure that their children carry books according to their daily time-table.

10. Parents or guardians are expected to do their part by enforcing regularity and discipline and to see that their children prepare the work allotted to them as homework.
11. Application for certificate of date of birth, School Leaving Certificate etc. should be addressed to the Principal giving all relevant particulars at least one week in advance. The school will not be responsible for delay due to non observance of these instructions.
12. Parents or guardians are expected to attend the P.T.A. meeting which will be held on the fourth Saturday of each month to discuss the progress of their ward. In case the parents or guardians fail to attend the meeting, the child will not be allowed to attend the class for a week. The discretion of the Principal is final. If a parent, due to some unavoidable circumstances is unable to attend the meeting, the Principal should be informed well in advance.
13. Parents should encourage the students to take active part in the co-curricular activities.
14. Parents are requested to note that if the child fails to complete 75 percent of attendance in each term he/she will not be allowed to appear for the Final Examination.
15. As the school emphasizes equality and equity among all students, parents are requested not to send expensive bags, erasers, sharpeners, stickers, etc. with the children. We hope you will cooperate with us in maintaining the feeling of oneness amongst all.

**Signature of the Parent/Guardian**

## EXAMINATIONS AND PROMOTIONS

1. There will be two semester examinations in a year. The Marking scheme of evaluation for the year's work will be based on student's performance and Participation in different co-curricular activities, project work etc. during the academic year.
2. Report on conduct, application and progress will be issued after each examination and be returned to the class teacher on the next day, duly signed by the parent/guardian.
3. Absence from the whole examination involves a total loss of marks.
4. Absence from one or more subjects involves the loss of marks for these subjects, and excludes the student from a card or prize and from being reckoned in the order of merit of rank in the examination.
5. Students who absent themselves from any examination without prior information/intimation to the school and fail to produce the supporting documents will not be re-examined and will be considered as having failed.
6. Wilful breach of any of the regulations for the conduct of the examination is punishable with expulsion from the examination room or, will be considered as having failed.
7. If a student is found copying during the tests / semester examinations he/she will be debarred from the entire examination.
8. The results of the exams are final and cannot be reconsidered.
9. Rules of promotion for Std. I to VIII will be in accordance as per the new education policy formulated by the Govt. of Maharashtra. For Std. IX it is as per the prescribed norms of the Education Department. Marks of all tests and examinations will be taken into consideration for promotion.
10. A student failing twice in a class will have to discontinue his/her studies in the school. The Leaving Certificate will be issued at the end of the year along with the results of the Final Examination.

## RAILWAY CONCESSIONS

1. Railway concession forms are available in the office. Parents are requested to state in writing the age of the child and particulars of the journey. They are issued only for travel during vacations.
2. Parents are requested to plan their journey and to apply for the concession forms well in advance. Last minute applications will not be accepted.
3. According to the instructions received from the Railway Board, the School is expected to fill in the particulars on the form, hence the form duly filled in by the school will be handed over to the parents only 2 or 3 days after the application has been made. Students proceeding only to their home town are issued certificates.
4. Railway concession certificates will be issued only to those students travelling after they are permitted to do so. A student who has not paid all dues, will not be entitled to being issued this certificate.





## BUS RULES

1. The school bus facility available to the students cannot be expected or demanded as a matter of right. The School Authorities at their own discretion have the right to disallow any pupil from availing the bus facility.
2. Parents have to fill up the bus form and submit it in the school office.
3. Students availing the bus facility will be provided with I.D. card and Fee receipt. Generally the bus timings will operate within 10 to 15 minutes of the pick up and the alighting time. The child will not be left unescorted and he/she will be brought back to school.
4. Any change in the bus timings will be notified through circulars.
5. Students must board and alight the school bus at the respective stops only.
6. Discipline must be maintained by students while travelling in the school bus. Any student found guilty of misconduct will not be allowed to avail the bus facility.
7. A student shall forfeit the bus facility if involved in damaging the bus property. Besides, the damage done will have to be compensated by the student.
8. Students who wish to avail the bus service will have to pay bus fees depending on the distance travelled. Bus fees are payable for all the 12 months of the academic year.
9. Bus facility once availed should be continued till the end of the academic year.
10. In case the child is detained after school hours the bus will not wait for him / her.
11. Parents / servants are not allowed to travel by school bus.
12. Bus service will be regular and punctual as far as possible but in case of a break down due to some unforeseen circumstances beyond the control of the bus owner, parents should arrange for to and fro conveyance for that day.
13. In case of hike in diesel rates the school will hold the right to increase the bus fees.
14. Students / parents will not have any transaction / altercation / physical fight / contact with the bus staff.
15. Bus employees are not authorised to change / add bus stops.
16. Once fees paid will not be refunded.
17. Any suggestion / complaint is to be made in writing to the Principal.



## LEARN WITH FUN

Dear Parents

Co-curricular activities play a major role in the all round development of a child. Through participation in these activities, they learn to co-operate with each other and share responsibilities. The school provides them with an opportunity to explore their innate talents. We appeal to the parent's to encourage and motivate their children for active participation in the activities which is of prime importance.

### ACTIVITIES

Dramatics / One Act Play / Skit / Mime / Mimicry/Jokes

Solo and Folk Dance

School Choir / Solo Song (Indian & Western)

Indian Classical - Vocal /Instrumental Music

Rangoli / Collage / Cartooning/Charcoal Painting

Glass Painting / Embroidery /Clay Modelling

Paper Bag/Print Making/Mask Making

Drawing - Memory/Landscaping/Still Life

Calligraphy

Elementary / Intermediate Grade Exams

General & Environment Quiz

Public Speaking/Debate/Elocution

Recitation / Story telling

Essay/Paragraph Writing

Computer Applications and Design

Judo / Karate / Yoga/Marchpast

Cricket/Football/Volley ball/Hand ball/Athletics

Chess/Carrom/Table Tennis

Science Club

Nature Club

School Band

Music

Library reading



*Calligraphy*

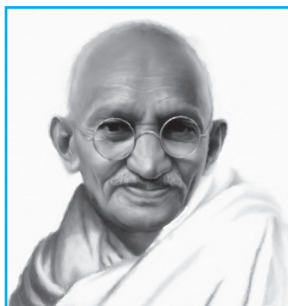




## HOUSE SYSTEM

The House system is an essential aspect of school life. By its nature and operation, it fosters a spirit of co-operation and healthy competition and a sense of loyalty to the House and consequently to the institution. Most important the House system gives a focused approach to each student, and thus they are divided into four houses

### GANDHI HOUSE



**Patron** : Mohandas Karamchand Gandhi

**Motto** : "Truth alone triumphs"

**Colour** : Yellow

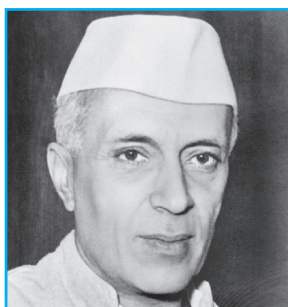
**Ideal** : Truth and non- violence were two ideals very close to the heart of the great Mahatma.

The life of Mahatma Gandhi was a shining example of triumph of truth over the dark force of evil. He believed in the invincibility of truth. Secondly, it was through a non-violent struggle that he steered the nation to freedom from foreign rule.

A member of Gandhi House must always uphold truth in his life. Under no circumstances must he be willing to compromise or sacrifice the truth. If need be, he must be ready to give his life in order that truth might prevail.

In his day to day dealing with his fellow men, he must avoid violence in resolving conflicts. Like the Mahatma he must always uphold the principles of ahimsa and non-violence.

### NEHRU HOUSE



**Patron** : Pandit Jawaharlal Nehru

**Motto** : "My Country First and Last"

**Colour** : Blue

**Ideal** : Pandit Jawaharlal Nehru, the architect of modern India had a touch of grace, dignity and respect for human freedom and individuality.

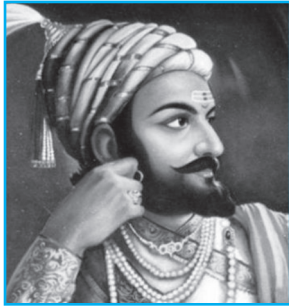
He was an unwavering supporter of India as a secular, democratic republic.

During his lifetime he was very much concerned about the poverty and backwardness of India. He strove for the establishment of a just order in which the glaring difference between the rich and the poor would be wiped out.

He wanted a society where every individual would have the equality of opportunity to develop himself to the full, irrespective of his caste, creed or community. Like Nehru every member of Nehru House must love India, share the great leader's concern for the poor and the oppressed and take a keen interest in the progress of the nation.

## HOUSE SYSTEM

### SHIVAJI HOUSE



**Patron** : Chhatrapati Shivaji Maharaj

**Motto** : "The Password is Courage"

**Colour** : Red

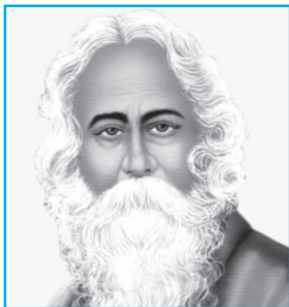
**Ideal** : Shivaji was a man of exceptional bravery and valour. In face of terrible odds, he defeated his enemies and won many a glorious battle. No obstacle seemed unsurmountable.

True to his patron a member of Shivaji House is expected to show in his life and conduct great courage and valour.

He must not shirk difficulties or adopt the easy way out. He must courageously face the hard and the difficult and overcome the obstacles in his path.

He thought ahead of times and was a true visionary. In his private life, his moral virtues were exceptionally high. His thoughts and deeds were inspired by the teachings of his mother Jijabai, teacher Dadaji Konddev.

### TAGORE HOUSE



**Patron** : Rabindranath Tagore

**Motto** : "All Men are Brothers"

**Colour** : Green

**Ideal** : Rabindranath Tagore affirmed the Universal Brotherhood of man. One of the primary aims of Visva Bharti, the University Tagore founded, was the establishment of a living relationship between East and west, to promote intercultural, inter racial and inter religious good will and understanding.

A member of Tagore House must strive for the realization of this lofty ideal of the great poet. He must never be narrow in thought, word or action.

He must work for mutual understanding and friendship between different cultural, religious and national groups so that all men may minimise their differences and realize their oneness as members of the same human family.

For the smooth functioning of the School system the House Captains are appointed to monitor their respective houses. The prefects lead the students by their example. The investiture ceremony that symbolizes their formal appointments is a solemn ceremony held in the first few weeks of the beginning of the new academic year. The Prefects take the oath of carrying out their duties diligently.

Students are awarded House points by their respective house teachers for their active participation and achievements in all area of curriculum and co-curricular activities at the end of each year. The House cup is awarded to the House securing the maximum number of points in the particular academic year.



## BAL SABHA

  
**HEAD BOY**

  
**HEAD GIRL**



**PRESIDENT**



**PRIME MINISTER**

  
**HOME MINISTER**

  
**EDUCATION MINISTER**

  
**FINANCE MINISTER**

  
**HEALTH MINISTER**

  
**CULTURAL MINISTER**

  
**SPORTS MINISTER**



**OPPOSITION LEADER**

  
**YELLOW HOUSE CAPTAIN**

  
**BLUE HOUSE CAPTAIN**

  
**VICE-CAPTAIN**

  
**VICE-CAPTAIN**

  
**RED HOUSE CAPTAIN**

  
**GREEN HOUSE CAPTAIN**

  
**VICE-CAPTAIN**

  
**VICE-CAPTAIN**



**MY CLASS REPRESENTATIVE**



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Yoga se Hoga					
15	SAT	School Re- opens	JUNE 2024					
21	FRI	Yoga Day - Yoga a Bliss Delve into the benefits of Asanas	S	30	2	9	16	23
			M		3	10	17	24
			T		4	11	18	25
			W		5	12	19	26
			T		6	13	20	27
			F		7	14	21	28
			S	1	8	15	22	29
22	SAT	I - II Word Barn (Vowel Sound Activity) III - IV - Palindromes V - VII - Secret Message Maze VIII - X - Hidden time and again						
26	WED	Anti- Drugs Day Collage making / Slogan Writing Competition Topic Don't let drugs steal your dreams						
29	SAT	PTA Election						

"The future of the world is in my classroom today."



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Save our Nature					
01	MON	VANMAHOTSAV WEEK  I – II - Family Tree III – IV - Happy Earth v/s Sad Earth (Sorting Activity) V – VII - Environmental Slogan Nature's Paint Brushes VIII – X - Natural Collage, Paint Plant Pots	JULY 2024					
			S		7	14	21	28
			M	1	8	15	22	29
			T	2	9	16	23	30
			W	3	10	17	24	31
			T	4	11	18	25	
			F	5	12	19	26	
			S	6	13	20	27	
06	SAT	Investiture Ceremony / PTA Felicitation						
11	THU	World Population Day						
		I – IV - Short film on Earth over burdened with Population  V - VII - Role play - Small family - Happy Family  VIII - X - PPT Presentation on Population Explosion and its impact on society.						
13	SAT	I - II Find the right me						
		III - IV Letter to make me better (Thanking letter to Parents)						
		V - VII Matching game (homophones)						
		VIII - X Designing News write up for a News Paper						
17	WED	Muharram (Holiday)						
20	SAT	I - II Story in a bag / Beginning School						
		III - IV - Verb Character / Chain Spelling						
		IV - X - Twin together (antonyms)/ Defitionary						
		VIII - X - Monoacting (Mimic your fan character)						
27	SAT	P. T. A. Meeting						

“ जितना बड़ा संघर्ष होगा, जीत उतनी ही शानदार होगी ”





## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Desh Prem					
01	THU	Lokmanya Tilak Smriti Din : Narration of incidents from Tilak's Life	AUGUST 2024					
			S		4	11	18	25
03	SAT	Practice Paper	M		5	12	19	26
			T		6	13	20	27
05	MON	Test - I (I-VIII) First Unit Test (IX-X)	W		7	14	21	28
			T	1	8	15	22	29
15	THU	Independence Day Celebration / Parsi New Year	F	2	9	16	23	30
			S	3	10	17	24	31
17	SAT	I - II - What's the good word ? Creating your own dictionary, Tongue Twister III - IV - Be a writer, find the error V - VII - Mono Acting : Social Reformers, Technology Vocabulary VIII - X - Brain Twister, Crack the code, D-ice Breakers						
21	WED	National Senior Citizen Day - (Cultural Programme)						
24	SAT	I - II - Spellathon III - IV - Nountown (Classification of nouns) V - VII - Power of Imagination - Speak on the images shown. VIII - X - Famous Quotes of Eminent Leaders						
29	THU	National Sports Day						
31	SAT	Open House ( 1 - x)						

“ स्वावलंबी शिक्षण हेच खऱ्या विद्यार्थ्याचे ब्रीद ”



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Knowledge Bank						
05	THU	Teacher's Day	<b>SEPTEMBER 2024</b>						
07	SAT	Ganesh Chaturthi (Holiday)	S	1	8	15	22	29	
			M	2	9	16	23	30	
			T	3	10	17	24		
09	MON	World Literacy Day I - II - Book Swapping III - IV - Literacy Scavenger Hunt V - VII - Writing Chain Story VIII - X - Still Life - Short Story	W	4	11	18	25		
			T	5	12	19	26		
			F	6	13	20	27		
			S	7	14	21	28		
12	THU	Hindi Diwas Celebration. I - II - शब्द पहेली, सोच समझकर III - IV - कौन बनेगा ज्ञान गुरु ? V - VII - राष्ट्रीय एकता पर आधारित प्रतियोगिता / कविता कथन प्रतियोगिता VIII - X - पुस्तक और कलम के बीच संवाद लेखन / भाषण प्रतियोगिता भाषण विषय :- विकास की ओर बढ़ता भारत							
14	SAT	Hindi Diwas Celebration.							
16	MON	Eid - e- Milad (Holiday)							
17	TUE	Anant Chaturthi (Holiday)							
21	SAT	Culinary Export I - II Sandwich making, Salad making, II - IV Fruit Salad, sprouted chaat making V - VII Captivating Creations Sihouette Painting, String Painting VIII - IX Rangoli Making, Fabric Painting							
28	SAT	P.T.A Meeting							

*"Success comes to the busy, not the idle"*



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Festive month					
02	WED	Mahatma Gandhi Jayanti (Holiday)	<b>OCTOBER 2024</b>					
05	SAT	Computerized Artwork I - II - Colouring the visual image in MS Paint III - IV - Digital Fluency V - VII - Digital Advertising Pamphlet VIII - X - Resume with the help of MS word	S		6	13	20	27
			M		7	14	21	28
			T	1	8	15	22	29
			W	2	9	16	23	30
			T	3	10	17	24	31
			F	4	11	18	25	
07	MON	World Wild Life Day : A short film on wild life	S	5	12	19	26	
12	SAT	Dussehra (HOLIDAY)						
16	WED	1st Semester Examination (IX-X)						
18.	FRI	First Summative Evaluation (I - VIII)						
28	MON	Diwali Vaction						

“ विद्या अमूल्य और अन्धर धन है ।”



**“ माणसाची चौथी मूलभूत गरज म्हणजे पुस्तक ”**



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Achievers of the year							
07	SAT	I - II - Rhythmic Brilliance (Solo Group) III - IV - Vocal Brilliance (Solo Group) V - VII Folklore Dance (Group) VIII - IX Soulful Melodies (Solo / Group)	DECEMBER 2024							
			S	1	8	15	22	29		
			M	2	9	16	23	30		
			T	3	10	17	24	31		
			W	4	11	18	25			
14	SAT	I - II - Perfect Pairing III - IV - Word Grid V - VII - Associate Sports Star with the games VIII - IX - Sports Quiz	T	5	12	19	26			
			F	6	13	20	27			
			S	7	14	21	28			
21	SAT	I - II - Sporting Moments III - IV - Pictionary V - VII - Paragraph writing on a sports Personality Topic : Humble beginning to sporting Greatness VIII - IX - Sports Trivia								
23	MON	Annual Sports Day								
25	WED	Christmas Vacation								

"Continuous improvement is better than delayed perfection"



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Freedom's Resounding Victory					
02	Thu	School Re-opens	JANUARY 2025					
03	FRI	Savitribai Phule Jayanti I - IV - Screening of film on Savitribai Phule V -X - Dramatisation on Savitribai Phule	S		5	12	19	26
			M		6	13	20	27
			T		7	14	21	28
04	SAT	Practice Paper	W	1	8	15	22	29
			T	2	9	16	23	30
06	MON	I - VIII - Test II IX - Second Unit Test X - Preliminary Examination	F	3	10	17	24	31
			S	4	11	18	25	
18	SAT	I - V - Class Picnic VI- XII - Number Snake VIII - IX - Multiplication Fubuki						
25	SAT	I - II - Operational Odeyssey - Journey through Mathematical Challenges III - IV - Multiplication Mosaic VI - X - Class Picnic						

“ शिक्षा राष्ट्र की सुरक्षा है । ”



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Dhoom Dhadaka						
01	SAT	Open House	FEBRUARY 2025						
08	SAT	I - II - Body Parts (Bingo) III - IV - What's the matter ? V - VII - Connecting thoughts to vivid comparisons VIII - X - Passion for Discovery (Science fair)	S		2	9	16	23	
			M		3	10	17	24	
			T		4	11	18	25	
			W		5	12	19	26	
15	SAT	Annual Day	T		6	13	20	27	
			F		7	14	21	28	
19	WED	Chhatrapati Shivaji Maharaj Jayanti (Holiday)	S	1	8	15	22		
24	MON	Marathi Bhasha Diwas (Activities).  I - II - १) चित्रकला (प्राणी, पक्षी) २) ऐतिहासिक वेशभूषा III - IV - १) कविता; श्रवण कौशल्य (शाळा, सैनिक) २) कथा (साहस कथा) V - VII - घोष वाक्य १) पर्यावरण संवर्धन २) माझी शाळा सुंदर शाळा VIII - X - वक्तृत्व नाट्यीकरण १) अवकाश युगातील भारत २) प्रदुषण एक समस्या ३) व्यथा शेतकऱ्याची							
26	WED	Mahashivratri (Holiday)							

“ वाचन, मनन आणि लेखन ”





## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Rangon Ka Tyohar						
01	SAT	I-II - Unscramble the words (Animate and Inanimate) III-IV Sound Sense V-VII Pollution Know how VIII-IX Dietetics	MARCH 2025						
			S	30	2	9	16	23	
			M	31	3	10	17	24	
04	TUE	National Safety Day I-II - Safety First III-IV Presence of mind in given Situation V-VII Mind your move VIII-IX Forewarn of Cyber Security	T		4	11	18	25	
			W		5	12	19	26	
			T		6	13	20	27	
			F		7	14	21	28	
			S	1	8	15	22	29	
08	SAT	I-II - Matching Set (Pair them together) III - IV Kitchen Garden V- VII Find us Parking VIII - IX Knowledge broadens the mind (opposite proverbs)							
14	FRI	Holi (Holiday)							
15	SAT	I-II - Share your Knowledge III - IV Street Fair V- VII Multi cultural Methods VIII - IX Sobriquets of India (States and UT)							
30	SUN	Gudi Padwa							
31	MON	Eid - ul - Fitr - (Holiday)							

"No one can stop you when you believe in yourself "



## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	Strive for Success					
02	WED	Final Examination Std IX	APRIL 2025					
04	FRI	Summative Assessment Std I - VII	S		6	13	20	27
06	SUN	Ram Navami	M		7	14	21	28
10	THU	Mahavir Jayanti (Holiday)	T	1	8	15	22	29
14	MON	Summer Vacation	W	2	9	16	23	30
			T	3	10	17	24	
			F	4	11	18	25	
			S	5	12	19	26	

“ शिक्षा का महत्व समझने के लिए हमें समय समय पर सीखने की भावना को बढ़ावा देना चाहिए । ”

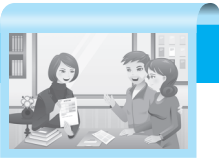


## SCHOOL ALMANAC

2024 - 2025

Date	Day	Event	My State My Pride					
01	THU	Maharashtra Day	MAY 2025					
			S		4	11	18	25
			M		5	12	19	26
			T		6	13	20	27
			W		7	14	21	28
			T	1	8	15	22	29
			F	2	9	16	23	30
			S	3	10	17	24	31

“ ज्ञान केवल संचय नहे, तो प्रकाश आणि शांतीही आहे.”



## AREAS WHERE PARENT'S CAN HELP

(Please put a tick mark where you can help)

- ☐ Planning Health-Camps, Seminars, Exhibitions.
- ☐ Contribution towards School / College Magazine.
- ☐ Assisting during Annual day/ Annual Sports.
- ☐ Assisting during out door tours, Educational Visits etc.
- ☐ In the field of cultural Activities.
- ☐ In the field of Sports.
- ☐ Supervision during external examinations.
- ☐ Planning Vocational guidance camps/career fair
- ☐ Accompanying students in the school bus.

### CHANGE OF ADDRESS

If there is any change in address & telephone number during the academic year, the parent / guardian is required to fill the following:

	FROM :	TO :
Residence:	_____	_____
	_____	_____
Tel No.:	_____	_____
Office :	_____	_____
Tel No.:	_____	_____
Child is currently staying with	_____	
	_____	



**"Study now, be proud later."**



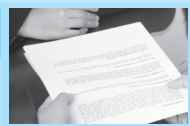
**" Work hard dream big."**



**"Inspiration does exist, but it must find you working."**







## ABSENCE AND LEAVE RECORD

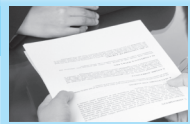
This must agree with the attendance roll. An explanation may be demanded in case of disagreement. PARENT'S AND GUARDIAN'S SHOULD MAKE A POINT TO USE THIS PAGE.

Initials of Guardian. 1. \_\_\_\_\_ (Father) 2. \_\_\_\_\_ (Mother)

Date/s of Absence	REASON To be entered briefly in ink One line per absence	Parent's Sign	Teacher's Sign

### PARENT'S ARE REQUESTED TO MEET THE PRINCIPAL


Absence without leave is liable for Punishment either with a fine or any other form at the discretion of the Principal. Absence of more than one day must be countersigned by the Principal.



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This must agree with the attendance roll. An explanation may be demanded in case of disagreement. PARENT'S AND GUARDIAN'S SHOULD MAKE A POINT TO USE THIS PAGE.

Initials of Guardian. 1. \_\_\_\_\_ (Father) 2. \_\_\_\_\_ (Mother)

Date/s of Absence	REASON To be entered briefly in ink One line per absence	Parent's Sign	Teacher's Sign

### PARENT'S ARE REQUESTED TO MEET THE PRINCIPAL


Absence without leave is liable for Punishment either with a fine or any other form at the discretion of the Principal. Absence of more than one day must be countersigned by the Principal.



## LATE ATTENDANCE RECORD 2024 - 2025

### JUNE

Time your time,for better times!!!

Monday		3	10	17	24
Tuesday		4	11	18	25
Wednesday		5	12	19	26
Thursday		6	13	20	27
Friday		7	14	21	28
Saturday	1	8	15	22	29

### JULY

Monday	1	8	15	22	29
Tuesday	2	9	16	23	30
Wednesday	3	10	17	24	31
Thursday	4	11	18	25	
Friday	5	12	19	26	
Saturday	6	13	20	27	

### AUGUST

Monday		5	12	19	26
Tuesday		6	13	20	27
Wednesday		7	14	21	28
Thursday	1	8	15	22	29
Friday	2	9	16	23	30
Saturday	3	10	17	24	31

### SEPTEMBER

Monday	2	9	16	23	30
Tuesday	3	10	17	24	
Wednesday	4	11	18	25	
Thursday	5	12	19	26	
Friday	6	13	20	27	
Saturday	7	14	21	28	

### OCTOBER

Monday		7	14	21	28
Tuesday	1	8	15	22	29
Wednesday	2	9	16	23	30
Thursday	3	10	17	24	31
Friday	4	11	18	25	
Saturday	5	12	19	26	



## LATE ATTENDANCE RECORD 2024 - 2025

The hour of tardy arrival is written against the date and initial of the Teacher In-charge.

**L: Late    S: Shoes    U: Uniform    H: Hair    T: Tie**

### NOVEMBER

Monday		4	11	18	25
Tuesday		5	12	19	26
Wednesday		6	13	20	27
Thursday		7	14	21	28
Friday	1	8	15	22	29
Saturday	2	9	16	23	30

### DECEMBER

Monday	2	9	16	23	30
Tuesday	3	10	17	24	31
Wednesday	4	11	18	25	
Thursday	5	12	19	26	
Friday	6	13	20	27	
Saturday	7	14	21	28	

### JANUARY

Monday		6	13	20	27
Tuesday		7	14	21	28
Wednesday	1	8	15	22	29
Thursday	2	9	16	23	30
Friday	3	10	17	24	31
Saturday	4	11	18	25	

### FEBRUARY

Monday		3	10	17	24
Tuesday		4	11	18	25
Wednesday		5	12	19	26
Thursday		6	13	20	27
Friday		7	14	21	28
Saturday	1	8	15	22	

### MARCH

Monday	31	3	10	17	24
Tuesday		4	11	18	25
Wednesday		5	12	19	26
Thursday		6	13	20	27
Friday		7	14	21	28
Saturday	1	8	15	22	29



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**"Never stop learning, because life never stops teaching."**

**MASTER / MISS...**

**"An investment in knowledge pays the best interest."**





STD. \_\_\_\_\_ DIV. \_\_\_\_\_

Date	Lesson not done	Untidiness of Uniform	Teacher's Initials	Parent's Initials

“The future of the world is in my classroom today.”



**"Diffcult is what wakes up the genius."**



**"Never put off till tomorrow what you can do today."**



**"The secret of Education is respecting others."**



## CLASS PICNIC INFORMATION

**Respected Parent's,**

The children will be taken for a class picnic to \_\_\_\_\_ on \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_ .You are requested to send ₹ \_\_\_\_\_ with your child towards the picnic expenses by\_\_\_\_\_.Please collect your child from school at \_\_\_\_\_ p.m.

\_\_\_\_\_  
*Teacher's Signature*

\_\_\_\_\_  
*Parent's Signature*





**Undertaking from the parent's for Picnic / Excursion**

Dear Sir,

I permit my child \_\_\_\_\_ Studying in  
Std/Div. \_\_\_\_\_ to go for the excursion / Trip / outing / to  
\_\_\_\_\_ along with his / her classmates. I also  
give an Undertaking that I shall not hold the school authorities responsible / liable for  
any unforeseen incidents whatsoever beyond the control of the organizers or the  
school authorities.

Parent's Signature.

**Undertaking from the parent's for Picnic / Excursion**

Dear Sir,

I permit my child \_\_\_\_\_ Studying in  
Std/Div. \_\_\_\_\_ to go for the excursion / Trip / outing / to  
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any unforeseen incidents whatsoever beyond the control of the organizers or the  
school authorities.

Parent's Signature.





### RECORD OF FIELD TRIP

**Respected Parent's,**

The students will be taken for field trip to \_\_\_\_\_  
\_\_\_\_\_ on \_\_\_\_\_ during the class hours.

The students must come in proper school uniform and carry their own snacks and water bottle duly labelled. Please send a sum of ₹ \_\_\_\_\_ towards the expenses to be incurred.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Parent's Signature

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\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Parent's Signature

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The students must come in proper school uniform and carry their own snacks and water bottle duly labelled. Please send a sum of ₹ \_\_\_\_\_ towards the expenses to be incurred.

\_\_\_\_\_  
Teacher's Signature

\_\_\_\_\_  
Parent's Signature



### NOTE TO THE PARENT'S

Your child by Name \_\_\_\_\_  
Std / Div. \_\_\_\_\_ has been selected for the \_\_\_\_\_  
\_\_\_\_\_ Competition / Programme. You are  
requested to send your child on \_\_\_\_\_ between \_\_\_\_\_ to \_\_\_\_\_ for practice as  
per the instructions.

Sign. of Parent's

Sign. of Tr.

### NOTE TO THE PARENT'S

Your child by Name \_\_\_\_\_  
Std / Div. \_\_\_\_\_ has been selected for the \_\_\_\_\_  
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per the instructions.

Sign. of Parent's

Sign. of Tr.





## FORM OF APPLICATION FOR RAILWAY CONCESSION

Regd. No. \_\_\_\_\_

Date \_\_\_\_\_

To,  
The Principal,  
Children Welfare Centre High School  
& Jr. College  
Mumbai 400 061.



Dear Sir,

Please furnish me with a railway concession form for my son/ daughter/  
ward \_\_\_\_\_ studying in Std. \_\_\_\_\_  
as he/she is proceeding to his/her native place.

He / She is \_\_\_\_\_ years old.

He / She will be going to \_\_\_\_\_ and will board the train at  
\_\_\_\_\_ station on the \_\_\_\_\_ Railway.

He/She will begin the outward journey on \_\_\_\_\_

Date of Birth \_\_\_\_\_

Native Place Home Address \_\_\_\_\_

\_\_\_\_\_

Yours faithfully,

Parent /Guardian

To be submitted at least three days in advance. Kindly note that the concession form  
is valid for 14 days only. No duplicate will be issued.





## FORM OF APPLICATION FOR LEAVING CERTIFICATE

Regd. No. \_\_\_\_\_

Date \_\_\_\_\_

To,

The Principal,

**Children Welfare Centre High School**

**Yari Road, Versova, Mumbai 400 061.**

Dear Sir,

Please furnish me with the Leaving Certificate of my Child/Ward.

The particulars are given below :

Surname \_\_\_\_\_

Name \_\_\_\_\_ G.R. No. \_\_\_\_\_

UID No. \_\_\_\_\_

Class in which studying \_\_\_\_\_

Date of leaving School \_\_\_\_\_

Reason of leaving \_\_\_\_\_

Address \_\_\_\_\_

Signature of Parent \_\_\_\_\_

### FOR THE USE OF SCHOOL STAFF

1. All fees due have been paid  
(including month's notice)

\_\_\_\_\_  
Treasurer

2. Name has been cancelled from Class Register

Conduct \_\_\_\_\_

Application \_\_\_\_\_

\_\_\_\_\_  
Class Teacher

3. All Books returned

\_\_\_\_\_  
Librarian

4. The Leaving Certificate may be issued

\_\_\_\_\_  
Principal

1. No Leaving Certificate is issued until the dues have been paid in full.

2. The L.C. will be posted to the given address if a stamped envelope is supplied together with the application form.







## MEMORANDUM OF PAYMENT

### CHILDREN WELFARE CENTRE HIGH SCHOOL & JUNIOR COLLEGE OF COMMERCE

Master / Miss \_\_\_\_\_

Std. \_\_\_\_\_ Div. \_\_\_\_\_ Roll No. \_\_\_\_\_

Monthly Fee ₹ \_\_\_\_\_ Entrance Fee ₹ \_\_\_\_\_

Months	Tuition Fee	Receipt No.	Date	Receiver's Signature
June 2024 and I <sup>st</sup> Term Fee				
July 2024				
August 2024				
September 2024				
October 2024				
November 2024 and II <sup>nd</sup> Term Fee				
December 2024				
January 2025				
February 2025				
March 2025				
April 2025				
May 2025				

**FEES MUST BE PAID BY THE 10<sup>TH</sup> OF EACH MONTH  
KEEP YOUR CALENDAR SAFE TILL 31<sup>ST</sup> JULY 2025**





## COMPUTER FEE RECORD

### CHILDREN WELFARE CENTRE HIGH SCHOOL & JUNIOR COLLEGE OF COMMERCE

Master / Miss \_\_\_\_\_

Std. \_\_\_\_\_ Div. \_\_\_\_\_ Roll No. \_\_\_\_\_

Monthly Fee ₹ \_\_\_\_\_

Months	Tuition Fee	Date	Receiver's Signature
June 2024			
July 2024			
August 2024			
September 2024			
October 2024			
November 2024			
December 2024			
January 2025			
February 2025			
March 2025			
April 2025			
May 2025			



**BUS NO.**

**MEMORANDUM OF PAYMENT OF BUS FEE**

**CHILDREN WELFARE CENTRE HIGH SCHOOL  
& JUNIOR COLLEGE OF COMMERCE**

Master / Miss \_\_\_\_\_

Std. \_\_\_\_\_ Div. \_\_\_\_\_ Roll No. \_\_\_\_\_

Monthly Fee ₹ \_\_\_\_\_ Boarding stop \_\_\_\_\_

Months	Fees	Date	Receiver's Signature
June 2024			
July 2024			
August 2024			
September 2024			
October 2024			
November 2024			
December 2024			
January 2025			
February 2025			
March 2025			
April 2025			
May 2025			

**FEES MUST BE PAID BY THE 10<sup>TH</sup> OF EACH MONTH  
KEEP YOUR CALENDAR SAFE TILL 31<sup>ST</sup> JULY 2025**





## MEDICAL EXAMINATION FORM

Roll No :- \_\_\_\_\_

Std :- \_\_\_\_\_

Div :- \_\_\_\_\_

### APPENDIX NINE (1)

**Letter to the Guardian for information and History**  
**(Vide Chapter II Section V. Rule 48 (6) of S. S. CODE)**

**Children Welfare Centre High School & Jr. College**  
**Yari Road, Versova, Mumbai 400 061.**

15<sup>th</sup> June 2024

Dear Sir / Madam,

The Medical Examination of Master / Miss. \_\_\_\_\_

\_\_\_\_\_ Std. \_\_\_\_\_ Div. \_\_\_\_\_

is to be taken shortly.

Kindly fill up the information for the same as required and send it with the pupil.

**Children Welfare Centre High School & Jr. College**  
**Yari Road, Versova, Mumbai 400 061**

1. Has the pupil suffered from any of the following diseases.  
If so, please write the year in which he / she has suffered.

### MEDICAL EXAMINATION FORM

1. Small Pox \_\_\_\_\_
2. Measles \_\_\_\_\_
3. Diphtheria \_\_\_\_\_
4. Tonsils and Throat \_\_\_\_\_
5. Disease of the Ear \_\_\_\_\_
6. Disease of the Eye \_\_\_\_\_
7. Rickets \_\_\_\_\_
8. Any other disease (Name it with date ) \_\_\_\_\_

2. Was the pupil operated upon for anything? If so, please mention when the operation was performed. A copy of the report of the operation, if available should be attached

3. Immunisation

- |            |                     |                 |
|------------|---------------------|-----------------|
| (a) O.P.V. | (c) Measles Booster | (e) BCG         |
| (b) DPT    | (d) MMR             | (f) Hepatitis B |

Any other preventive measure \_\_\_\_\_

4. Please be specific regarding the physical disability or major illness the child is suffering from, and if any kind of special attention is needed.

**Signature of Parent/Guardian**

**Sign & Stamp of  
Medical Practitioner**